



ATHENS TECHNICAL COLLEGE

Admissions Acceptance Letter

August 17, 2020

Dear Student:

Congratulations, you have been accepted to Athens Technical College's Dual Enrollment Program. Please keep this letter of acceptance for your files as it has your college ID and instructions for how to prepare for classes. **You must complete all of the items on the check list to be eligible to register for classes (see enclosures for directions).** Your college dual enrollment advisor will need the reference from your high school advisement information to assist you effectively in developing your college schedule of classes.

ADMISSIONS INFORMATION:

Student ID: 910264207

Advisor: Tracie McGhee/Michele Petee

Program of Study: Dual Enrollment

SPECIAL CONDITIONS:

You will not be allowed to register until we have a complete admissions file. Make sure that you have sent your official high school transcript with HOPE GPA calculation, Recommendation/Permission form, and as needed your official SAT, ACT, and/or AP scores to admissions.

ORIENTATIONS:

Both the New Student and Blackboard E-Learning MUST be completed prior to registration. (See enclosure for directions.)

STUDENT EMAIL: Your student email account was generated after your original application was processed. You **MUST** use your college email for all communication with the college. If you do not know your password or are unable to login to your student email account, go to www.athenstech.edu-> Resources-> Technology -> Request Technology Help and request assistance with your student email password. (See enclosure for additional information.) You **MUST** check college email daily.

FINANCIAL AID:

Financial Aid- **Must** be completed prior to attending classes before the fee deadline each semester. Go to the www.GAFutures.org to complete this application. (See enclosure for additional information.)

- ♦ You **must** confirm your financial aid status is complete with your high school counselor **prior** to registration and it **must** be applied to your account prior to attending classes.

REGISTRATION: (BANNERWEB is Required)

Once you have completed the steps in the check list, you must follow the instructions enclosed to access your Bannerweb account and communicate your class requests in writing to your college advisor. If you would like to speak with your college advisor for additional advisement, please email them from your college email: dualenrollment@athenstech.edu

NOTE: Cosmetology and all Life Science programs use competitive processes for student selection and admission. Refer to the college website at www.athenstech.edu for detailed information.